

MAY 13, 2026
VERSION: 1

HARBOR DEPARTMENT
SPECIFICATION NO. E-26-0106
RFB NO. F-1285

DESCRIPTION: PORTABLE SANITATION FACILITIES & SERVICES

GENERAL: It is the intent of this specification to describe in a general form the requirements of the equipment and options desired. Equipment of equal performance and capability, but differing in detail from the specification may be considered providing it meets the intent of the specifications. When specifications for a particular item(s) is not defined, the manufacturer's standards are satisfactory.

Bidder must indicate with a check mark, in the spaces provided, after each item, if they **COMPLY with the specifications for that item. If they do not comply, each deviation must be described in the space that follows. If insufficient space, indicate "see attached" and describe all deviations on an attachment to the bid. Make sure all deviations are labeled to identify the item for which the deviation is taken. A cover letter must be included indicating that deviations to the specifications are in a separate attachment to the bid. Failure to properly complete this required information may result in bid being rejected as non-responsive.**

ITEM REQUESTED: The intent of this specification is for rental of portable sanitation facilities and services(including portable toilets and pumping, pick-up and delivery) at various locations within the San Pedro, Wilmington, and Terminal Island areas as required. Rentals shall be separated into two categories: Regular/Temporary Rentals and Special Event Rentals.

UNIT TYPES:

Standard Portable Toilet: Units to be made of polyethylene or similar material and be kept in a good state of repair. All units must be vented to help diminish interior heat in warm weather. All exterior openings must have screens, and design shall provide adequate inside natural lighting in daylight. Doors shall have locking mechanism with occupancy indicator. All units shall have plastic seat, seat cover, and urinal. All units shall be equipped with hand sanitizer dispenser and toilet seat cover dispenser. Unit shall have minimum of 55-gallon capacity and designed so that 5 gallons of deodorant shall cover 6” of waste. Minimum dimensions: 43.5” wide x 48” deep x 84” high.

Trailer Mounted: As above, mounted on supplier owned trailer, units must have sturdy metal frames with a military/pintel hitch for use with Harbor Department vehicles. Wheels must be uniform in size and mounted in the same place on all trailers. All trailer-mounted units must have a metal step that runs the width of the trailer and extends out 1 foot. All trailers must be equipped with tongue-jacks or similar attachment, for leveling and stabilization.

Lifting Hook or Rack: As above, units shall be equipped with a lifting rack or hood so that the unit can be safely placed on a barge or in other position by use of a crane or lifting device.

A.D.A. Compliant: As above with ground level entry, anti-slip floor surface, interior handrails in compliance with A.D.A. specs, 30 gallon capacity. Minimum dimensions 44” wide x 77” deep x 88” high or as determined by A.D.A. Hand Sanitizer must be included with each unit.

Comply:
Deviation:

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UNIT TYPES(continued):

Deluxe Portable Toilet: As above, units shall also have sink and flush toilet, manually operated, with self-contained fresh water tank (minimum capacity: 10 gallons), sink drains to holding tank, and paper towel dispenser.

V.I.P. Unit: Unit shall be made of marine polymer plastic using a wood-free design, equipped with marine/RV type fresh water flush toilet and marine/RV type sink. Unit shall have a Vanity consisting of mirror, deck-mounted soap dispenser, and built-in wastebasket. Units shall be battery/solar operated for water pump and lighting, and require no outside power or water source. Unit shall have user activated interior light and exterior lights that signal it is in use. Door shall have both interior and exterior locks.

Hand Washing Station: A compact, stand-alone unit used for hand washing purposes only, for at least two people, capable of being moved easily by one person and able to fit in small area, with a hands-free foot pump operation and with soap and paper towel dispensers.

Comply:
Deviation:

DELIVERY:

Units shall be in good condition and in compliance with all health, sanitation, and building laws, ordinance, and regulations of the City, County, State, and Federal governments.

Locations may be added or deleted as needed by the Director of Port Construction & Maintenance or designee. The Harbor Department may require temporary placements for occasional special events.

Comply:
Deviation:

SERVICE:

- 1) As part of vendor's servicing of rental units, toilets are to be kept in a proper, clean and disinfected state, with vendor replenishing toilet paper, seat covers, hand sanitizer, chemicals, and batteries as needed. Vendor shall maintain a log in all units for the service to indicate the date of services.
- 2) Wastes are to be disposed of as specified by the Bureau of Sanitation, Department of Public Works, City of Los Angeles. Bidder shall provide proof of registration with Los Angeles County Department of Health Services and shall furnish all other necessary licenses and permits required at its own expense.

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SERVICE(continued):

- 3) Cleaning service shall include complete evacuation of all wastes, cleaning unit with disinfectant and germicidal cleaner, refilling holding tank with a minimum of five (5) gallons of fresh or reclaimed water and a minimum of 3 oz. of disinfectant. Where applicable, service technician shall fill silk water supply with fresh water (only) to capacity, and refill paper, soap, and/or hand sanitizer dispensers to capacity.
- 4) Service technician shall also replace missing, damaged, or destroyed parts on the spot, or call in request for Maintenance. Parts replacement shall be completed within 24 hours. The outside of each unit and the surrounding area shall be kept clean and free of debris and liquid.
- 5) Vendor shall be responsible for removal of graffiti on all rental units at time of service at no additional cost.
- 6) Failure to provide satisfactory service will be sufficient cause for cancellation of any orders issued as the result of the quotation. The City of Los Angeles Harbor Department Director of Construction and Maintenance or designee will be the sole judge as to this service.
- 7) Delivery and service is of major importance. Should vendor fail to render service within the allowed time, the City of Los Angeles, will procure the service from other sources and will deduct from the unpaid balance due the vendor the excess costs so paid, and the prices paid by the City shall be considered the prevailing market price at the time such purchase is made.

Comply:
Deviation:

INVOICING:

- 1) Rental charges will be the lesser amount of the appropriate combination of the daily, weekly, and/or monthly charges.
- 2) Charge for twice a week service for regular rentals will be the charge for the rental of the specific unit type which includes one service per week plus the charge for one (1) additional service. There should not be a charge for two additional services.

Comply:
Deviation:

INVOICING(continued):

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- 3) All invoices for special events shall be invoiced separately from regular rental services. Invoices shall indicate the location, berth, city, name of special event, contract number, dates, unit type(s) and frequency of collection/service.
- 4) Regular and temporary rentals are to be invoiced separately by location on a monthly basis. Invoices shall indicate the location, berth, city, contract number, dates, unit type(s) and frequency of collection/service.
- 5) Services not specifically outlined will not be paid.

Deviation:

EMERGENCIES:

Vendor must be available for occasional 24-hour emergency deliveries during fire, storm, earthquake, or other such events. Vendor must be able to respond at any time of day or night with two (2) hours maximum delivery time. Vendor must include at least two (2) emergency contacts:

- 1) Contact: _____
 Phone: _____
 E-mail: _____
- 2) Contact: _____
 Phone: _____
 E-mail: _____

Comply:
Deviation:

By signature below, vendor acknowledges reading all of the above and will comply with requirements as stated herein:

SUBMITTED BY: _____
 Firm Name Date

 Signature Print Name/Title Telephone #