



LAHD

LOS ANGELES HOUSING DEPARTMENT

Street Medicine RFP



Mandatory Proposers' Conference
November 20, 2025



Agenda

- Introductions
- RFP Walkthrough
 - RFP Specifications
 - General RFP Information
 - Proposal Package
- Questions and Answers





Disclaimer

This PowerPoint presentation includes brief descriptions of the RFP specifications and requirements but does not fully elaborate on all required elements.

Proposers are responsible for ensuring that their proposal is complete and accurate according to the information and requirements contained in the full RFP.





RFP Specifications





Services Solicited (RFP Page 4)

This RFP seeks to solicit qualified organizations/contractors for the provision of street medicine services to provide services including, but not limited to, those listed in the Scope of Work.



The selected contractor (“Contractor”) shall provide street-based engagement services primary care services, clinical supervision, and consultation for health care needs, as follows:

1. The Contractor shall provide five teams (the “Street Medicine Teams”) of physicians, advanced practice providers, nurses, outreach workers, and clinical and administrative support, in both full time and part-time capacities. The clinical team is expected to be primarily field based and serve the coverage areas in the Map of Service Coverage Area (Exhibit 1) and clients within the half mile of the mapped coverage area that is located in the City of Los Angeles.

2. The Contractor shall ensure continuity of care by providing services directly to all of their patients on the street, where they reside, in addition to when they move indoors into shelter or housing.
3. Provide nursing and medical supervision in accordance with a schedule that will be determined with the selected contractor decreasing the disparity in standard healthcare quality metrics.
4. Within the service region, the medical teams will conduct outreach and provide healthcare services to people experiencing homelessness living in places not meant for human habitation, interim and bridge housing, or other locations where individuals or families experiencing homelessness may be residing.

5. Provide assessments of patients, as outlined in Project Outcomes below:
 - a. Provide direct medical care including, but not limited to: health assessment/screening, diagnosis and treatment of disease, preventative medicine, prescription and/or administration of medication, health education, and/or referral to specialty care.
 - b. Assist patients with maintaining medication and treatment regimens.
 - c. As necessary, facilitate transportation for patients to aid in assessing resources and/or attending appointments.
6. Provide a contracted physician to provide medical/clinical oversight to the Street Medicine team.

7. Explore strategies and provide linkage to social services and housing resources, including:
 - a. Facilitate referrals and follow up with interim/permanent housing, eligible benefits, and other services for people experiencing homelessness.
 - b. Obtain all appropriate consents and authorizations for patient's participation.
 - c. Document assessments, referrals, interventions, progress notes, and any other outcome of services provided in the Contractor's medical record and document a log of the visit without specific medical information but with Street medicine contact information in the Homeless Management Information System (HMIS').
 - d. The Contractor, at the patient's willingness, may refer patients with qualifying disabilities or other medical criteria to the LAHD for placement in newly developed ADA accessible units.



8. Provide medical consultation and advocacy, as needed.
9. Participate in meetings, as directed by the LAHD, to ensure patients are provided appropriate resources and support to achieve medical and behavioral stability.
10. Enter patient information into HMIS and the Coordinated Entry System (CES) depending on patient eligibility in order to more efficiently bring individuals into housing.
11. Coordinate where applicable, with the lead service provider designated by the Los Angeles Homeless Services Authority for the particular Service Planning Area to provide housing services, so as to make housing referrals and case conferences where necessary.



Proposals will be accepted only from individuals or organizations that meet the following criteria. **Note: Compliance with the following requirements must be met by the proposal submission deadline listed on the front cover of this RFP.**

Proposers must:

1. Be qualified to conduct business in the State of California as evidenced by the organization's business registration with the California Secretary of State;
2. Be in good standing with the Secretary of State, if a corporation or limited liability company;
3. Have not been determined to be nonresponsible or been debarred by the City pursuant to the Contractor Responsibility Ordinance;



Eligible Proposers (RFP Pages 6)

4. Have not been debarred by the federal government, State of California or local government;
5. Have a minimum of two years' continuous experience providing street medicineservicesfor people experiencinghomelessness
6. Not have an outstanding debt which has not been repaid or for which a repaymentagreementplan has not been implemented, if the proposer has previouslycontractedwith the Stateof Californiaor the Cityof LosAngeles
7. If the proposer has previouslycontracted with LAHD,the proposer must not haveanyoutstanding disallowedcostsor other liability to the City.





Budget and Sources of Funds (RFP Page 6)

The source of funds for any contract issued under this RFP is the City's General Fund, and may be supplemented by Homeless Housing, Assistance and Prevention (HHAP) Grant funding, beginning **July 1, 2026 until June 30, 2031, subject to availability of funds.** Approximately \$5 million per year for a total of five Street Medicine Teams is anticipated to be available for the Street Medicine program, subject to the approval by the Los Angeles City Council and the Mayor.





Contract Term (RFP Page 6)

The initial contract shall commence on or about July 1, 2026 for a contract term of five years, subject to the availability of funds, contractor's continuing compliance with applicable Federal, State, and local government legislation, an evaluation of contractor's performance, and approval by the Mayor and City Council. It is anticipated that only one contract will be issued under this RFP.





All technical assistance questions* must be submitted by email to: lahd.contractsprocurement@lacity.org no later than Wednesday, December 3, 2025. When Submitting questions, enter the RFP title in the subject line.

Regularly updated Q&A documents will be made available on the RAMP website at www.RAMPLA.org, which will contain all of the answers, including those answered during this session.

To ensure fairness, no individual answers will be given.

** With the exception of those asked during the Proposers' Conference*





Wednesday, December 17, 2025 (no later than 5:00 p.m.)

- Proposals must be submitted electronically only, to: lahd.contractsprocurement@lacity.org with a cover letter accompanying the proposal. The cover letter must bear a facsimile signature or signatures of the person(s) authorized to sign the proposal, and be addressed to **Contracts and Procurement Unit**.
- Your proposal must be received no later than **5:00 p.m. PST on December 17, 2025**





Evaluation Criteria (RFP Pages 90)

Evaluation Criteria	Points
Experience & Qualifications	25
Demonstrated Capacity	25
Program Design & Implementation	20
Collaboration & Partnerships	15
Budget & Cost Reasonableness	10
References	5
Total Points	100
Local Business Preference	Up to 12 points
Total Possible points	112





Proposal Review Process (RFP Pages 1 of 1)

1. All proposals shall be reviewed to determine that the minimum eligibility requirements have been met. Ineligible proposers will be informed in writing.
2. All eligible proposals shall be reviewed, scored, and ranked.
3. Each eligible proposal shall be reviewed for costs that are reasonable, allowable, necessary and competitive, as measured by a review of the line-item budget, and its competitive standing as compared to all other proposals.





Proposal Review Process (RFP Pages 1 of 1)

4. A proposal's fee schedule pricing will be judged based on its proximity to LAHD's competitive market value pricing and other proposers' pricing.
5. At the City's sole discretion, interviews may be held with top-scoring proposers. The results of the oral review may determine the final funding recommendations.
6. Proposers shall be notified in writing about funding recommendations and evaluation results.



1. **Appeal Rights** – Proposers may appeal procedural issues only.
2. **Letter of Appeals** – Appeals shall be delivered electronically via email to LAHD at: lahd.contractsprocurement@lacityorg, no later than five (5) business days from the date that the notification of the results of the RFP was emailed. Written appeals may not include any new or additional information that was not submitted with the original proposal. Only one appeal per proposal will be permitted.
3. **Review Panel** – A panel composed of selected staff will review the appeal for this RFP. The decision of the panel will be LAHD's final recommendation.



General RFP Information





Statements Required with Proposal (RFP Pages 1&23)

- Contractor Responsibility Ordinance (CRO) Questionnaire
- CRO Pledge of Compliance
- Municipal Lobbying Ordinance CEC Form 50
- Municipal Campaign Finance Ordinance CEC Form 55
- Online–Equal Benefits Ordinance Compliance/First Source Hiring Compliance Affidavits
- Online–Disclosure Ordinance Affidavit (SDO & DBWCO)
- Living Wage Ordinance and Service Contractor Worker Retention Ordinance (if applicable)



Statements Required with Proposal (RFP Pages 1&23)

- Proposer Workforce Information/Non-Collusion Statement
- Business Services Implementation Plan Collaborator Agreements
- List of Subcontractors (if applicable)
- Business Inclusion Program
- Iran Contracting Act of 2010 Compliance Affidavit
- Local Business Preference Program (LBPP) Affidavit of Eligibility





Business Inclusion Program (BIP)





Business Inclusion Program (RFP Pages 2-22)

The City of Los Angeles aims to provide an equal opportunity for the following businesses to participate in City Contracts

- Minority Business Enterprises (MBE)
- Women Business Enterprises (WBE)
- Small Business Enterprises (SBE)
- Emerging Business Enterprises (EBE)
- Disabled Veteran Business Enterprises (DVBE)
- Other Business Enterprises (OBE) ~~and~~ consultants

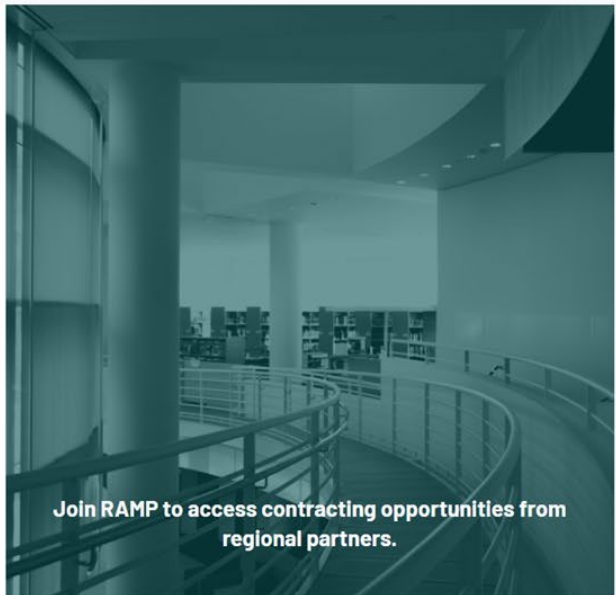
It is the responsibility of the bidder/proposer to assist the City in this effort by taking all reasonable steps to ensure all available business enterprises have an equal opportunity to participate in City contracts.

All proposers, including those with existing sub-contractors and those not planning to use sub-contractors, must perform the BIP Outreach process.





Business Inclusion Program (RFP Pages 2-22)



SEARCH FOR BID OPPORTUNITIES

Opportunity

Category ▼

Status ▼

Type ▼

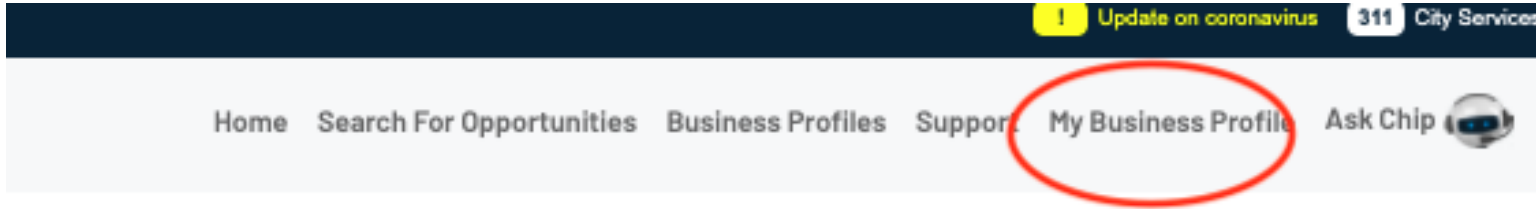
[Search](#)

Welcome to RAMP!

Forms, processes, and requirements for City of LA opportunities that were formerly completed in LABAVN will

Business Inclusion Program (RFP Pages 2-22)

After logging in, click “My Business Profile”



Only users that are BIP contacts and have view/edit access will be able to conduct outreach.

Active Company Users

Name	User Role	BIP Contact	BIP View/Edit	E-mail	Phone	Update	Edit Status
TestAccount	Administrator	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	@gmail.com	555-555-5555		Active

Please contact your company’s RAMP administrator if you do not have BIP access.





Business Inclusion Program (RFP Pages 2-22)

Review the Opportunity Summary Page

Opportunities that require BIP will have an Outreach Due Date at 12:00 AM (Pacific Daylight Time)

You must complete the outreach by 11:59 PM PDT the day before the outreach due date to be considered responsive

Outreach for this opportunity is due on **Tuesday, December 2, 2025**, no later than 11:59p.m.

[Back to search](#) | [Home > Search for Opportunities > Aviator Helmet and Bag](#)

Aviator Helmet and Bag

Status
Stage Amended
Posted 1/10/2022
Outreach Due 11/30/2022, 12:00 AM PST**
Bid Due 12/14/2022, 02:00 PM PST
Summary Due 12/15/2022, 04:30 PM PST
Partner No

SAMPLE

Contact
Organization City of Los Angeles
Department Information Technology Agency
Name Oscar Ortiz
Email ✉ oscar.ortiz@lacity.org
Phone (213) 675-6662

[Summary](#) | [Prime Contractors](#) | [Subcontractors](#) | [Contacted](#)



Business Inclusion Program (RFP Pages 2-22)

BIP Outreach Summary

NAICS Work Areas

Code	Description	Minimum Requirements		Number of Certified and Other Firms Contacted Per Work Area									
		Required	Made	MBE	WBE	SBE	EBE	DVBE	OBE	DBE	SLB	LBE	LGBT
236116	New Multifamily Housing Construction (except Operative Builders)	21	23	15	6	8	8	2	4	15	5	8	0
531311	Residential Property Managers	19	22	13	5	10	10	0	8	6	5	8	0
531390	Other Activities Related to Real Estate	37	38	22	13	16	16	1	11	15	9	10	0
541110	Offices of Lawyers	25	26	12	15	9	9	0	6	9	4	6	1
541199	All Other Legal Services	26	31	14	19	8	8	1	8	13	4	6	0
624190	Other Individual and Family Services	17	17	8	8	5	4	0	8	4	3	3	0
813319	Other Social Advocacy Organizations	6	9	6	6	2	2	0	2	0	2	1	1
813910	Business Associations	4	5	4	3	2	2	0	1	2	2	1	0
923130	Administration of Human Resource Programs (except Education, Public Health, and Veterans' Affairs Programs)	13	14	5	8	8	8	1	6	5	4	3	0
925110	Administration of Housing Programs	16	16	9	9	4	4	0	6	8	1	2	0

In addition to performing the required outreach, a bidder/ proposer must also complete their on-line Summary Sheet. A bidder's/ proposer's failure to utilize the BAVN's Summary Sheet function will result in their bid/ proposal being deemed non-responsive.



Business Inclusion Program (RFP Pages 2-22)

BIP Summary Sheet

The deadline date for editing this Summary Sheet has now passed. All information on this sheet is now considered final.

Subcontractors	Contacted	Responded	Response/Bid	Notes/ Reasons for selection/non-selection
519190: All Other Information Services				
26. ProjectLine Technical Services Inc. 7145405460 MBE WBE SBE(LA) DBE SBE(Harbor) VSBE(Harbor) LBE(Harbor) [o]	4/20/2021	9/17/2014	Response/No-submittal	9/17/2014 - 3:36 PM- Called and spoke about the RFP - Not in their line of service.
27. TRA Consulting, Inc. 5622254222 LBE(LA) SBE(Harbor) VSBE(Harbor) OBE LBE(Harbor) [o]	4/20/2021	9/18/2014	Response/No-submittal	9/17/2014 - spoke and sent an email (tom@traconsulting.com) at 4:47 PM; 9/18/2014 - 1:11 PM - Received email/reply - They Do not have the core competencies
28. Reboot Twice 949-831-8821 MBE DBE [o]	4/20/2021		No Response	9/17/2014 - 3:54 pm called and left a voice message. No reply received
29. Alpha Ten Technologies, Inc. 760-438-9144 DVBE OBE [o]	4/20/2021		No Response	9/17/2014- 3:51 pm - called and left a voice message
541511: Custom Computer Programming Services				
15. VGCIT, Inc. 8182222964 SBE(LA) DVBE OBE [o]	4/20/2021	9/18/2014	Response/No-submittal	9/17/2014 - 5:07 PM - called and left a Voice Message; 9/18/2014 - 12:22 PM received the reply, seeking more details. Sent email providing details, Received email reply - The requested services are not their areas of expertise



Contract Execution Requirements (RFP Pages 2-29)

- Insurance Certificates
- Secretary of State Documentation
- Corporate Documents
- City Business License Number
- Request for Taxpayer Identification Number ~~(9)~~
- Nonprofit Status Documentation
- Certifications
- Child Support Obligations
- Nonresident/Foreign Tax Withholding
- Executive Directive 35





Living Wage Ordinance (LWO) and Service Contractor Worker Retention ordinance (SCWRO)

(RFP Pages 201)

- The information, including forms and rules and regulations, is available on the Bureau of Contract Administrations (BCA) webpage <https://bca.lacity.gov/>
- Effective Dates: July 1, 2025- June 30, 2026
- \$17.87 per hour with health benefits of at least \$1.25 per hour

OR

- \$19.12 per hour without health benefits

Note: These rates will likely be revised effective July 1, 2026, after which contractors will be notified of the new rates.





Proposal Package





General Preparation Guidelines (RFP Pages 3&1)

- Proposal must be submitted in the legal name of your firm
- Must submit an original copy electronically to:
lahd.contractsprocurement@lacity.org
- Must include a cover letter, limited to one (1) page.
- State the number of years of direct and/or related experience in administering part or all of the services solicited in this RFP.
- Must be in the English language
- Narratives are to be limited to the pages indicated. Pages in excess of the stated limits will not be read and will not be considered in the scoring.
- Requested exhibits/attachments are not counted against the page limits



General Preparation Guidelines (RFP Pages 3&1)

- Pages must be numbered
- Use the indicative mood (will, shall, etc.) in narratives so that proposals can be easily converted to contract form
- The Proposal Checklist lists all narratives, attachments, and certifications that must be included
- Answers should be concise
- Clearly identify the service(s) to be provided



Narratives





Narrative 1: Experience & Qualifications (25 points)

Describe your organization's experience in providing medical and mental/behavioral health services to people experiencing homelessness and/or suffering from mental health or substance use issues. Include the number of months/years your organization has provided these services in Los Angeles.

Describe your organization's experience using data and case management systems, client screening, and assessment tools to develop individual treatment and service plans.

Describe successful outcomes and achievements that demonstrate the effectiveness of services offered in the last two years. Include outcomes that met or exceeded funder/program expectations and methodology for monitoring program quality.





Narrative 2: Demonstrated Capacity (25 points)

Describe your organization's experience providing services within the map/zone ("Zone"). Include the number of months/years services have been provided within the Zone, your knowledge of homelessness and poverty issues and the unique populations and cultures specific to the communities within the Zone, how your services have been tailored to meet the unique needs of the community, including an multilingual needs. If you have not worked within the current coverage area, describe your work in other areas that are applicable to this program.

Describe your organization's current integration with and/or partnership with existing governmental, quasigovernmental, and nongovernmental/ community-based entities within the Zone, including the duration and nature of the partnership.



Narrative 3: Program Design & Implementation (20 Points)

Provide a program work plan that describes how you will meet the requirements set forth in the Scope of Work and a general timeline for launching the program.

Describe your plans to manage data entry/collection, management, quality control, and reporting of data/reports to the City.

Describe your staffing plan for this program. Describe how the proposed program will be structured and managed. Attach an organizational chart and job descriptions of each employee for the program. Include the roles of topline staff and how each staff role aligns with the program. The attached organizational chart and job descriptions will not count toward the page limit.

Narrative 4: Collaboration & Partnerships (15 points)

Describe and list your current partnerships/relationships with other service providers, organizations, or other resources.

Describe how you will establish and maintain connections with other service providers and other resources, based on participants' needs, including housing, supportive services, or needed substance abuse, and mental health referrals.

Describe your process and partnerships for referring individuals to medical specialists and any needed health services that are not able to be provided in the field and on the streets. In addition, describe how you will collaborate with other field medicine teams to avoid duplication services.

Describe your methods and strategies for collaborating and coordinating services within the larger homeless services system to provide effective support that is not duplicative.

Narrative 5: Budget & Cost Reasonableness (10 points)

Provide a completed street medicine budget narrative and Fee schedule

The Narrative must: describe each budget item in the provided Fee Schedule (**Attachment 12**) and how it relates to the appropriate project activity; explain how salaries and benefits are calculated, the salary ranges approved by your agency's board or governing entity, justification for equipment and/or supplies, and justification for overhead; describe how the project will be structured and managed to maximize cost efficiency and ensure sufficient dedication of resources; address how your approach would adapt to potential fluctuations in funding levels while minimizing disruptions to client services. The fee schedule must include a comprehensive breakdown of all personnel necessary to effectively implement and manage the program. This should detail each staff position required, including titles, roles and responsibilities, hourly or salaried compensation rates, estimated hours of work, and corresponding total costs. The breakdown should reflect the organizational structure needed to support all aspects of program delivery, oversight, administration, evaluation, and participant engagement.



Narrative 6: References(5 points)

List two (2) organizational references from entities that have funded or collaborated with your organization in the City of Los Angeles within the past twelve (12) months. Include the reference's name, position/title, organization name, jurisdiction, address, phone number, and email address. For each reference, describe the nature of the project/collaboration and the length of the engagement.





Proposal Checklist (Attachment 1) (RFP Page 33)

- Serves as the Table of Contents for your proposal and as a guide for all documents which must be submitted with your proposal.
- Lists all narratives, attachments, exhibits and certifications (if applicable) that must be included as part of the proposal.
- Indicate in the page number column where the information can be found in your proposal.
- Insert the attachments where they are indicated on the Proposal Checklist.





Dates to Remember





Dates to Remember

BIP Outreach Due	December 2, 2025 Mustbe completed by 11:59pm PST
Technical Assistance	December 3, 2025
Bid Due	December 17, 2025 by 5:00pm PST
BIP Summary Due	December 18, 2025 Mustbe completed by 4:30pm PST





Questions & Answers





Questions & Answers

Questions and answers from today's Proposers' Conference will be posted on the RAMP website, as well as, a copy of this PowerPoint presentation, a list of today's webinar participants, and a link to a recording of today's event.

Thank you



A stylized, brown-toned icon of a cityscape with a large sun or moon in the upper right, enclosed in a rounded square frame. The icon features various buildings, including a tall skyscraper and several smaller houses, with a large circular element representing the sun or moon.

Thank You
