

CITY OF LOS ANGELES

CALIFORNIA

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November 19, 2025

To: Potential Proposers

Subject: **ADDENDUM #10 – NORTH REGION TRANSIT, PARATRANSIT, AND MICROTRANSIT SERVICES REQUEST FOR PROPOSALS (RAMP ID: 216747)**

The City of Los Angeles Department of Transportation (LADOT) hereby issues this Addendum #10 for all potential proposers for the above referenced Request for Proposals (RFP) issued on September 9, 2025.

CORRECTIONS TO THE RFP

In order to align the evaluation and scoring of responsive proposals with the requirements detailed in the Los Angeles Administrative Code Article 4. Local Business Preference Program, the following changes have been made to the RFP. Additionally, LADOT has determined that any oral interviews that may be requested for this RFP may be conducted virtually or in person at the LADOT headquarters.

1. **Section 6.2 - Mandatory Requirements**, has been amended and replaced in its entirety with the following:

6.2 Mandatory Requirements

Evaluation of the proposals will be made by an Evaluation Committee that will consist of at least three members appointed by LADOT.

The Evaluation Committee will rank all responsive proposals according to the guidelines outlined in Sections 6.3 through 6.7. The successful and most qualified Proposer(s) will be named and selected after all the proposals, as-needed oral interviews, and as-needed presentations are completed and evaluated by the Evaluation Committee. The Evaluation Committee will prepare a report for the General Manager of LADOT that includes the information that was utilized to evaluate all proposals and the explanation for the recommended selection of the most qualified Proposer(s), which will be forwarded to the Mayor and City Council for approval.

2. **Section 6.3 - Evaluation Criteria**, has been amended and replaced in its entirety with the following:

6.3 Evaluation Criteria

The Evaluation Committee will use the evaluation criteria below to examine the submitted proposal(s).

Proposers are reminded that this is a best-value procurement. This is not a low-bid procurement. The cost proposal is only one consideration in the evaluation process. LADOT is interested in cost-effectiveness and will evaluate proposed costs in relation to the quality and level of service to be provided. The qualifications of the Proposer, proposed staff, and the proposed operating plan and methodology will all be considered during the evaluation of the proposal(s). Written proposals from responsive Proposers will be evaluated and awarded points using the criteria described in Sections 6.3.1 through 6.3.4. The maximum points proposers may earn for their written proposals is one hundred (100) points, which becomes the Total Written Proposal Score.

The Total Written Proposal Score excludes any and all preferences or incentives awarded as described in *Section 6.6 - Local Business Preference Program Ordinance*, and *Section 6.7 - California Labor Code for Public Transit Service Contracts*. The Total Final Evaluation Score that Proposers may earn will include the Total Written Proposal Score, any and all applicable Local Business Preference Program (LBPP) awarding preferences, and any and all applicable California Labor Code for Public Transit Service Contracts incentives.

The Evaluation Committee will score and apply a forced rank to all responsive proposals according to the following evaluation criteria and may conduct interviews with each responsive Proposer.

Section 6.3 Evaluation Criteria		
Section	Evaluation Criteria	Points Possible
6.3.1	Qualifications of Proposer	15 Points
6.3.2	Qualifications of Proposed Staff	30 Points
6.3.3	Operating Methodology	15 Points
6.3.4	Cost-Effectiveness	40 Points
TOTAL WRITTEN PROPOSAL SCORE		100 Points
6.6	Local Business Preference Program Ordinance*	
	Contractor - Local Business* (Certified and approved by DAA)	Up to 10 Points* (Up to 10% increase added to Total Written Proposal Score)*
	-or-	-and-
		Up to 10% reduction of total bid price (solely for evaluation purposes, not to exceed \$1,000,000)*

Section 6.3 Evaluation Criteria		
Section	Evaluation Criteria	Points Possible
	Contractor - City Business* (Certified and approved by DAA) -or-	Up to 12 Points* (Up to 12% increase added to Total Written Proposal Score)* -and- Up to 12% reduction of total bid price (solely for evaluation purposes, not to exceed \$1,000,000)*
	Contractor - No LBPP Certifications WITH Subcontractor with LBPP Certifications* (Certified and approved by DAA) -or-	Up to 5 Points* (Up to 5% increase added to Total Written Proposal Score)* -and- Up to 5% reduction of total bid price (solely for evaluation purposes, not to exceed \$1,000,000)*
6.7	California Labor Code for Public Transit Service Contracts**	Up to 10% increase added to Total Written Proposal Score**
TOTAL FINAL EVALUATION SCORE		Up to 122 Points***

* Additional awarding preferences will be added to the Total Written Proposal Score as described in the Los Angeles Administrative Code Article 4. Local Business Preference Program, as referenced in Section 6.6 – Local Business Preference Program Ordinance

** Additional points will be added to the Proposers Total Written Proposal Score. Refer to Section 6.7 California Labor Code for Public Transit Service Contracts.

*** Total Final Evaluation Score is a total of the Total Written Proposal Score, all applicable LBPP awarding preferences, and all applicable California Labor Code for Public Transit Service Contracts added together, including any applicable reduction in bid price.

Details for each evaluation criterion are provided in the following Sections 6.3.1 through 6.7 of this RFP.

- Section 6.4 - Oral Interview**, has been amended and replaced in its entirety with the following:

6.4 Oral Interview

Proposers may be required to make oral presentations to the Evaluation Committee and should be prepared to have key management personnel available for these interviews. Interviews may be conducted virtually or in person at the LADOT headquarters, located at 100 South Main Street, Los Angeles, California 90012. LADOT will provide all proposers at least five (5) days advance notification should interviews become a requisite of the evaluation of proposals. LADOT reserves the right to schedule more than one interview if the City determines that doing so will improve the Committee’s understanding of a respondent’s proposal.

4. **Section 6.5 - Evaluation and Force Ranking**, has been amended and replaced in its entirety with the following:

6.5 Evaluation and Force Ranking

Each Evaluation Committee member shall rank all respondents from highest to lowest based on the Total Final Evaluation Score earned by each respondent. Each Evaluation Committee member shall submit their final scores and summarize their ranking. Equal rankings shall not be allowed.

If a consensus forced ranking is achieved (i.e., all Evaluation Committee members rank the same respondent first), then the highest-ranked respondent shall be recommended. Then the Chair shall convene the Evaluation Committee to discuss the strengths and weaknesses of each respondent. After the discussion, each Evaluation Committee member shall privately re-rank all respondents and turn in the rankings to the Chair.

If a consensus forced ranking is not achieved, then respondents with the highest forced ranking average forced rank score (with each Evaluation Committee member's ranking weighed equally) shall be recommended.

In the event of a tie, the Chair shall recommend the preferred respondent from among the respondents that have a tied force ranking score and shall document, in writing, the reason for the decision. The Chair shall present the Evaluation Committee's recommendation to the General Manager. The General Manager shall make the final decision at LADOT and will submit the Department's recommendation to the Mayor and City Council.

Note that Total Final Evaluation Scores will only be used for purposes of forced ranking by each Evaluation Committee member. Under no circumstances will the sum of Total Final Evaluation Scores, the average of Total Final Evaluation Scores, or any other methodology involving the Total Final Evaluation Scores be used to select the recommended respondent.

5. **Section 6.6 - Local Business Preference Program Ordinance**, has been amended and replaced in its entirety with the following:

6.6 Local Business Preference Program Ordinance

Proposers are advised that any proposal submitted and contract awarded from this procurement process shall be subject to the applicable provisions of the Los Angeles Administrative Code, [Article 4, Local Business Preference Program \(LBPP\) Ordinance](#). The City is committed to maximizing opportunities for City and Local businesses, as well as encouraging local businesses to locate and operate in the City of Los Angeles and Los Angeles County. The LBPP Ordinance allows the Department to apply awarding preferences to all proposals submitted by contractors and subcontractors that hold and maintain valid LBPP certifications from the time of the proposal submission due date through the expiration of the term of the Agreement and all Amendments, as certified by the Designated Administrative Agency (DAA) or the Bureau of Contract Administration. LBPP business types and the application of any award preferences are defined in the Los Angeles Administrative Code, [Article 4, Local Business Preference Program Ordinance](#).

To be eligible for award preferences, all eligible LBPP proposers and subcontractors must be certified and approved by the DAA, pursuant to its rules and procedures as a Local Business, a City Business, a Local Small Business, or a Local Transitional Employer and two-thirds of the services under the proposal, Agreement, and all Amendments are to be produced or performed in the jurisdiction the award preferences and LBPP certifications are provided. Information and guidance for applying for LBPP certifications can be found in the RAMP Certifications Manual, available at https://www.rampla.org/resource/1709673431000/RAMP_Certification.

For a detailed breakdown of the manner in which award preferences, the increase in percentage of Total Written Proposal Score and the bid price reduction (preference applied to a bid price such that the total bid price shall be reduced by 10% of the bid amount, and the reduced bid amount shall be deemed the amount Bid by that proposer, solely for bid evaluation purposes), please reference the Los Angeles Administrative Code [Article 4. Local Business Preference Program Ordinance](#).

It is also important to note that there are ramifications and penalties for the awarded contractor and subcontractors that received LBPP award preferences and fail to maintain their LBPP certifications. These penalties, ramifications, and remedies are defined in the Los Angeles Administrative Code [Article 4, Local Business Preference Program Ordinance](#).

6. **Section 6.7 - California Labor Code for Public Transit Service Contracts**, has been amended and replaced in its entirety with the following:

6.7 California Labor Code for Public Transit Service Contracts

California Labor Code Chapter 4.6 - Public Transit Service Contracts, Sections 1070 to 1074, state that if a bidder, as part of the bid for a public transit service contract, follows all provisions of these California Labor Code Sections and declares that they will retain all employees of the prior contractor or subcontractor for a period of not less than 90 days, allows the awarding authority the ability to add up to a ten percent (10%) score incentive to the bidder's Total Written Proposal Score, which is equivalent to up to 10 points.

This RFP is subject to California Labor Code Sections for Public Transit Service Contracts, Sections 1070 through 1074. As defined in California Labor Code Section 1072 (a), a bidder shall declare as part of the bid for a service contract whether or not they will retain the employees of the prior contractor or subcontractor for a period of not less than ninety (90) days. California Labor Code Section 1072 (b), an awarding authority (LADOT) letting a service contract out to bid shall give a ten (10) percent preference to any bidder who agrees to retain the employees of the prior contractor or subcontractor. Per California Labor Code Section 1071 (d), "employee" means any person who works for a contractor or subcontractor under a contract. "Employee" does not include an executive, administrative, or professional employee exempt from the payment of overtime compensation. If the Proposer complies with the California Labor Code Sections for Public Transit Service Contracts, Sections 1070 through 1074, the ten (10) percentage points shall be added to the Proposer's Total Written Proposal Score.

The Los Angeles Administrative Code [Article 10. Worker Retention](#), Service Contractor Worker Retention Ordinance (SCWRO), requires a successor contractor and its subcontractors to provide employment offers and retain for a 90-day period certain employees who worked for the outgoing contractor or its subcontractors for at least 12 months. A successor contractor is one who has been awarded an agreement to provide services to or for the City that are similar

to those that were provided under a recently terminated agreement. Thus, if a Proposer declares to retain all other employees not covered by the SCWRO (except executive, administrative, or professional employees exempt from payment of overtime compensation) shall be entitled to the ten (10) percentage points as specified under California Labor Code Sections 1070 through 1074.

QUESTIONS

1. Price Adjustment

Will LADOT include a provision that provides for price adjustments if Contractor's costs increase or revenues decrease as a result of (i) changes to the scope of work/service hours requested by LADOT, (ii) changes in laws, rules, regulations, etc. applicable to the services to be provided by Contractor, and/or (iii) wage increases necessary for Contractor to be able to recruit and retain qualified employees as a result of an increase in the minimum wage in the City or surrounding jurisdictions; and (iv) costs incurred in response to a federal, state, or local state of emergency (including the COVID-19 pandemic or similar national emergency), including providing personal protective equipment, supplies, staffing, and additional services (including additional health and safety services or requirements)? If the parties are unable to agree on a rate adjustment, then either party may terminate the contract upon 120 days' written notice to the other party.

Contractor needs price protection for changes requested by LADOT or matters that were not contemplated at the time of Contractor's proposal.

No, LADOT will not include a provision that provides for price adjustments if Contractor's costs increase or revenues decrease.

The rates proposed by potential Contractors should account for personnel wage and benefit increases during the term of the contract, including planned or union-negotiated wage increases as well as unforeseen market changes resulting in wage increases. Contractors may propose adjusted hourly rates due to changes in revenue service hours as provided in the Cost Component Forms for each service.

Sincerely,



Janna Smith
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City of Los Angeles