



Non-Mandatory Pre-Proposal Meeting
RFQ No. R-26015
Structural Engineering
Task Order Contracts for
M&O – A&E Services

Aiyla Balakumar
Deputy Director of A&E Services

Peyman Soroosh Moghadam
Supervising Structural Engineer

Erik Vazquez
Contract Administration Analyst

Christy Guzman
Assistant Contract Administration Manager

September 25, 2025, 10:00 A.M.



Overview

- RFQ District Team
- RFQ Highlights
- Q&A at the end

Reminders:

- Click mute button
- Update virtual profile with your name and firm name
- We will post the PDF of this PowerPoint presentation on our website
- AI-powered note-taking or recording is not permitted during this meeting



Important

This RFQ is to qualify firms to be placed on the Structural Engineering Services Task Order Bench for A&E Services in support of the District's Maintenance & Operations (M&O) Branch.

This is a new Task Order bench of Structural Engineering Firms replacing the previous bench under RFQ R-21011, expiring March 31, 2026.



CONE OF SILENCE

To ensure a level playing field with an open and uniform competitive contracting process, Prospective Proposers and their Representatives must maintain a Cone of Silence from the time the Request for Qualifications (RFQ) is announced or posted online and until the District releases the list of prequalified A-E Firms.

During the time under the Cone of Silence, Contractors and their Representatives are **prohibited** from making any contact on any part of the RFQ with any LAUSD official as this could appear to be an attempt to gain favor or influence. An "LAUSD official" is broadly defined to include "any board member, employee, Contractor or advisory member of LAUSD" who is involved in making recommendations or decisions for LAUSD. To do so may subject the Contractor to disqualification.

Please direct all verbal and written communications to the Contract Official, Erik Vazquez at erik.vazquez@lausd.net.

CONFLICT OF INTEREST

- To avoid any appearance of a conflict of interest the District will allow firms to provide only one type of service, i.e.; Design / Engineering Services as an Architect-Engineer, General Contractor or Construction Management Services.
- Firms providing any combination of Design, Construction Management or Construction Contracting must select one.
- Firms currently providing services to the District under a different agreement may continue providing those services until the expiration/completion of the contract(s) but will not be allowed to start new ones outside the selected discipline.
- This policy applies to both prime and subconsultant firms.

RFQ DISTRICT TEAM

KRISZTINA TOKES

Chief Facilities Executive, Facilities Services Division

ALIX O'BRIEN

Deputy Chief Facilities Executive

DENNIS BRADBURN

Director of Maintenance & Operations

MARK CHO

Deputy Director Facilities, Maintenance & Operations

AIYLA BALAKUMAR

Deputy Director of Architectural & Engineering Services

PEYMAN SOROOSH MOGHADAM

Supervising Structural Engineer for Architectural & Engineering Services

MATTHEW FRIEDMAN

Chief Procurement Officer

JORGE BALLARDO

Deputy Chief Procurement Officer

RAJ KAPOOR

Senior Contract Administration Manager

JULIE WOESSNER

Contract Administration Manager

CHRISTY GUZMAN

Assistant Contract Administration Manager

ERIK VAZQUEZ

Contract Administration Analyst



M&O'S AE SERVICES

Mark Cho
Deputy Director
M&O Branch

Aiyla Balakumar
Deputy Director
AE Services

Architectural

Structural

Landscape

Civil

Electrical

Mechanical

Herrick Au
Supervising Architect

Peyman Soroosh Moghadam
Supervising
Structural Engineer

Ruben Valenzuela
Supervising
Landscape Architect

Limor Horowitz
Supervising Civil
Engineer

Joel Mendoza
Supervising Electrical
Engineer

Stephen Le Duc
Supervising
Mechanical Engineer



Locke HS – Gym HVAC Upgrade



Narbonne HS – Baseball Marquee



Aragon Ave ES – Corridor with Strengthened Diaphragm

Current Programs

- Critical Repair (CR)
- Routine Regular (RRGM) Maintenance
- Alterations Improvements (AIR)
- AB300 (Seismic Retrofit)
 - Lift Slab Seismic Evaluations
- Board Priority (BP)
- Local District Priority (LDP)
- Nature Explore (EEC)
- Sustainable Environment Enhanced Development for Schools (SEEDS)
- Green Schoolyards (GSY)
- Food Services (CAF)
- Electrification (EVCHARGE)
- Shading (RP)



Locke HS – HVAC - Climate Wizard

74th ES – Helical Pile Foundation Underpinning

Porter Ranch ES – Playground & Matting Upgrades

Chatsworth HS – Storm Water Infiltration Basins

- Paving
- Storm Water Capture
- Drainage Improvements
- Path of Travel Upgrades
- ADA Upgrades
- Restroom Renovations
- Synthetic Turf & Tracks
- Underground Utility
- Playground Upgrades
- Greening / Gardens
- Electronic Marquees
- Classroom Upgrades
- Irrigation
- Relocatable Housing
- Auditorium Lighting
- Outdoor Shade Shelters
- Fire Alarm
- Ceiling Retrofits
- Parking Lots
- Stair Replacement
- Structural Retrofits
- Athletic Fields
- HVAC Retrofits
- Kitchen Upgrades

Upgrades



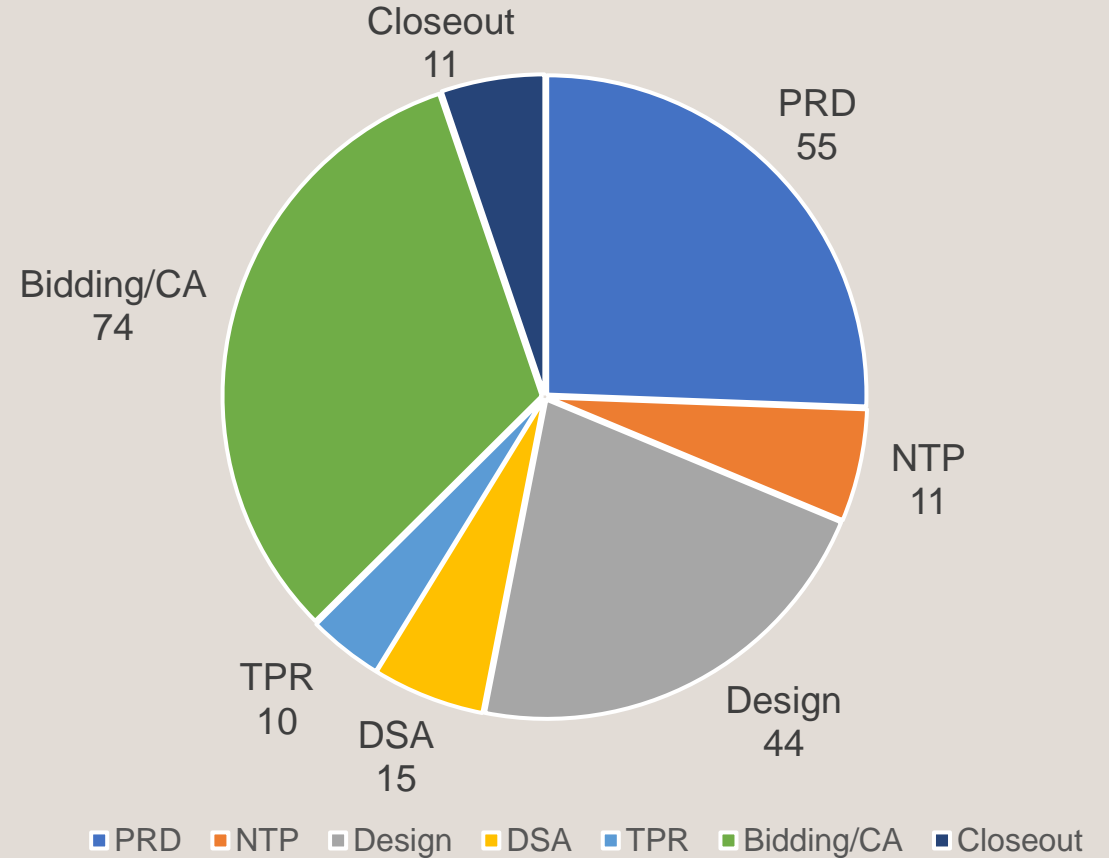
Types of Projects

DESIGN PROJECTS WORKLOAD

135 Board-approved & Pre-ASB
\$565 Million in Project Budgets

85 Bidding, CA & Closeout projects
\$640 Million in Project Budgets

220 Total BOE Approved Projects
\$1.2 Billion in Total Project Budgets



Workload Distribution by Phase

SCOPE OF SERVICES

The scope of services shall include, but is not limited to the following:

- A. Perform structural evaluations and prepare engineering analysis reports.
- B. Design and preparation of construction documents for various structural engineering alteration and improvement projects.
- C. Field verification required to determine if construction documents reflect actual site conditions.
- D. Review of design and construction documents including plans, specifications, and structural calculations for conformance with scope of work, code requirements and District standards, and prepare written review comments and submit to the District.
- E. Apply for and obtain permit(s) from local and state public agency such as: local cities or Division of State Architect (DSA)/ Division of General Services (DGS).
- F. Provide Construction Administration Services.
- G. Provide California Emergency Management Agency (CAL EMA) Safety Assessment Program (SAP) certified professionals to perform safety assessment of District facilities as needed.
- H. Respond to emergency structural evaluations and prepare reports.
- I. Provide Peer-Review of Seismic Evaluation Reports and other related deliverables as prepared by the Structural Engineer working on the design of structural retrofit and building modernization projects.
- J. Provide assistance in the preparation of materials required to complete Seismic Mitigation Program funding applications and other similar State and Federal programs.
- K. Provide structural evaluations as required to inform Feasibility Studies undertaken by LAUSD.

EVALUATION CRITERIA

Revised via Addendum No. 1

○ FIRM'S KEY PERSONNEL EXPERIENCE	45%
○ FIRM EXPERIENCE	38%
○ SMALL BUSINESS ENTERPRISE (SBE)	15%
○ <u>LINKED LEARNING WORK-BASED LEARNING</u>	2%
TOTAL	100%
*OPTION FOR SEISMIC PEER REVIEW SERVICES	(100%)

MINIMUM QUALIFICATIONS

Revised via Addendum No. 1

4. MINIMUM QUALIFICATIONS

The following are **minimum qualifications** that the proposing firm must be met in order to proceed to the Technical Evaluation.

A. Does your Firm have at least three (3) years of experience providing structural engineering services for DSA projects. (Provide a minimum of 3 projects, one of which must have a DSA approved design.)

- Yes
- No

B. Does your Firm have at least one (1) California licensed Structural Engineer with at least ten (10) years of structural engineering services experience?

- Yes
- No

- Please provide copies of all California licenses and certifications in the Key Personnel section of your SOQ submittal for Structural Engineering (minimum of 1) and Professional Engineering licenses.

C. OPTION FOR SEISMIC PEER REVIEW SERVICES

To be considered for seismic peer review, firm must have at least three (3) years of experience providing seismic peer review for California educational entities (K-12); California Community College Districts; the Office of Statewide Health Planning and Development (OSHPD); or any projects subject to a high regulatory approval process similar to the Division of the State Architect (DSA) process and two (2) seismic evaluation reports?

- Yes
- No

MINIMUM QUALIFICATIONS

Revised via Addendum No. 1

- D. Firm must have an active business license from within the State of California. California business license refers to “licenses or permits or tax registration certificates issued by California cities.” Corporations must be registered with the California Secretary of State at the time of submission. Provide a copy of firm’s business license with the Statement of Qualifications. The business license must be current and from a municipality in the State of California.
- E. Firm must be registered with the California Department of Industrial Relations (DIR). (Provide DIR registration number.) Refer to:
<http://www.dir.ca.gov/Public-Works/SB854.html> for more information.
- F. Firm must complete and sign Proposal Certifications A, B, C and D (Attachment 2).

If you have answered “No” to the above questions, then you do not meet the minimum qualifications and therefore your proposal will not be evaluated.

Word versions of Attachments are available at the website listed under this Request for Qualifications (<http://mo.laschools.org/fis/fcs/rfpq-m-psc/>).

NOTE: Do not propose Key Personnel if they will not be the individuals performing the services.

Please refer to the SOQ Submittal Format and Requirements.

Only firms who meet the minimum qualifications above will be considered for the Technical Evaluation phase.

KEY PERSONNEL EXPERIENCE – 45%

Firm to provide Key Personnel who will be specifically assigned and committed to District projects, with experience in structural engineering services, licensed in the State of California. Experience to include public agencies, State-owned institutions, and in particular K-12 educational entities. Do not propose Key Personnel if they will not be the individuals performing the services.

(If a staff member holds more than one position, a resume needs to be submitted for each position.)

- 1) Using the *Attachment 4 – Key Personnel Resume Form*, provide resumes of three (3) key personnel showing educational background and assignment experience for at least the past five (5) years, **ten (10) years for the Principal**. Only the first three resumes submitted will be reviewed. Also provide a copy of Key Personnel's current California Structural Engineering license or a printout from the California Department of Consumer Affairs (DCA) license lookup site (<https://search.dca.ca.gov/>), as applicable. Include copies of CHPS or LEED Accreditation(s) (if any), registration(s), credential(s), certification(s), award(s), proof of technical training experience, etc. (Additional pages can be added to the Resume Form.)
- 2) In a narrative, describe in detail the staff's experience with the following types of projects:
 - a. Experience and quality of DSA-approved California K-12 school building repair work.
 - b. Experience and quality in providing DSA-approved California K-12 school Tier 1, 2, and 3 Seismic Evaluation of Existing Buildings under ASCE 41 (and/or ASCE 31) and building specific calculations of probability of collapse using HAZUS AEBM methodology and retrofit work.
 - c. Experience and quality of DSA-approved California K-12 school damage repair work.
 - d. Experience and quality in providing project review and plan approval processing for DSA-approved California K-12 schools.
 - e. Experience in Construction Administration.

FIRM EXPERIENCE – 38%

In a narrative under the heading **Firm Experience**, provide:

- 1) Using **Attachment 5 – Firm’s Project Experience**, provide three (3) of the firm’s past projects, completed in the past ten (10) years or DSA approved plans, that exemplify items a through e. District reserves the right to use District performance evaluations and the firm’s responses on file with the District. Client references may be utilized to evaluate the firm’s past performance on both District and non-District projects. *It is imperative that current contact information is provided for each listed reference in the Firm Experience Form. In a narrative, under each project reference, provide firm’s past project experience in providing structural engineering services that exemplify items a through e below:*
 - a. Experience and quality of DSA-approved California K-12 school building repair work.
 - b. Experience and quality in providing DSA-approved California K-12 school Tier 1, 2, and 3 Seismic Evaluation of Existing Buildings under ASCE 41 (and/or ASCE 31) and building specific calculations of probability of collapse using HAZUS AEBM methodology and retrofit work.
 - c. Experience and quality of DSA-approved California K-12 school damage repair work.
 - d. Experience and quality in providing project review and plan approval processing for DSA-approved California K-12 schools.
 - e. Experience in Construction Administration.

FIRM EXPERIENCE – 38%

- 2) If applicable, indicate your firm's experience working on projects with Historical Buildings.
- 3) Indicate your Firm's experience providing structural engineering services to large public agencies and in particular DSA-approved California K-12 educational entities.
- 4) Demonstrate how your Firm has a thorough knowledge of code requirements for public school buildings in California (K-12).
- 5) Demonstrate how your Firm has a thorough knowledge of Division of State Architect (DSA) and California Department of Education and demonstrate experience with Local Municipal Agency Public Works plan preparation, review, and approval process.
- 6) Provide your Firm's response time (time to get from your location to any District site) for a call during (1) standard business hours, (2) evening hours, and (3) weekend hours.

PARTICIPATION GOAL REQUIREMENTS

SBE, MICRO-SBE, and VBE/DVBE (15%)

- Prime Proposer is an SBE Certified Firm (13 points)
 - Prime Proposer is not an SBE, but submitting a SBE Subconsultant (up to 10 points for 25% SBE participation and above)
 - Prime Proposer is not an SBE and did not submit an SBE-certified subconsultant (0 points)
- OR
- Prime Proposer is a Micro-SBE Certified Firm (15 points)
 - Prime Proposer is not a Micro-SBE, but submitting a Micro-SBE Subconsultant (up to 10 points for 25% Micro-SBE participation and above)
 - Prime Proposer is not a Micro-SBE, but submitting an Outreach Plan for Micro-SBE (2 points)
 - Prime Proposer is not a Micro-SBE and did not submit a Micro-SBE certified subconsultant (0 points)
- OR
- Prime Proposer is a VBE/DVBE Certified Firm (15 points)
 - Prime Proposer is not a VBE/DVBE, but submitting a VBE/DVBE Subconsultant (up to 10 points for 5% VBE/DVBE participation and above)
 - Prime Proposer is not a VBE/DVBE and did not submit a VBE/DVBE certified subconsultant (0 points)

WORK-BASED LEARNING PLAN – 2%

LINKED LEARNING/WORK-BASED LEARNING PROGRAM *(WEIGHTED VALUE 2%)*

On August 30, 2011, the District adopted the Work-Based Learning Resolution to encourage consultant participation in a high-quality integrated work-based learning partnership including but not limited to, internships, job shadow days, guest speaking, professional development for teaching and support staff or mentoring students to equip LAUSD graduates with 21st century skill development.

Provide a narrative on the Proposer's plan to offer work-based learning to students of LAUSD. Evaluation criteria is below.

Higher-rated opportunities will benefit a larger number of students, cover a longer period of time, and do more of the following (listed in descending order of value):

- 1) If an internship, be a paid internship (at least minimum hourly wage and transportation assistance);
- 2) Lead to a credential or certificate in the industry (e.g., MS-certified, Apple-certified, phlebotomist, pharmaceutical technician, etc.);
- 3) Provide substantive on-the-job training tied to the industry (i.e., work on a project that benefits the organization and teaches the student valuable workplace skills, not just answering phones or emptying garbage); and/or
- 4) Assist with school-based activities (e.g., project assessments, job-shadowing, mentoring, workplace tours, etc.).

Visit this website for more ideas on creating a WBLP plan:

<https://ctelinkedlearning.lausd.org/?cfredir=1>

For more ideas, visit the WBLP website:

https://ctelinkedlearning.lausd.org/apps/pages/index.jsp?uREC_ID=3803890&type=d&pREC_ID=2463478

ATTACHMENTS FOR SOQ SUBMITTAL

- Attachment 1 – Minimum Qualifications (Revised)
- Attachment 2 – Firm Information Form
- Attachment 3 – Proposal Certification Forms
- Attachment 4 – Key Personnel Resume Form
- Attachment 5 – Firm Experience Form
- Attachment 6 – Firm Peer Review Experience (Optional)
- Attachment 7 – Small Business Enterprise (SBE)/Micro-SBE Utilization Form
- Attachment 8 – Veteran Business Enterprise (VBE)/Disabled Veteran Business Enterprise (DVBE)
- Attachment 9 – Minority Business Enterprise (MBE) Utilization Form
- Attachment 10 – Women Business Enterprise (WBE) Program Utilization Form

20-PAGE LIMITATION

The 20-page limitation does not include the following:

- Cover letter
- District forms or attachments
- Copies of Key Personnel's licenses, certifications, accreditations
- SBE/micro-SBE/D/VBE certificates

DISTRICT REQUIREMENTS

- **Department of Industrial Relations (DIR) Registration**

This is a State mandated requirement and applies to “design” / “pre-construction” services. Non-compliance may result in future penalties by DIR or at the time of registration. Exposure to penalties may increase each year of non-compliance.

- **Prevailing Wage**

This agreement is subject to compliance monitoring and enforcement by the DIR and the District’s Labor Compliance Program. Public works can include design, pre-construction, and post-construction activities related to a public works project.

- **Fingerprinting**

Please refer to Education Code 45125.1 et seq.

http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=45125.1&lawCode=EDC

Please refer to the District’s website for fingerprinting instructions at <https://achieve.lausd.net/Page/2793>

- **Ariba Registration**

All Firms, including first-tier Subconsultants, are required to obtain an Ariba Supplier ID VID Number from the Procurement Services Division (PSD)’s Vendor Services Unit. Firms must provide this information to PSD as part of its contract records.

If your firm and/or Subconsultant partners do not have an Ariba Vendor Number yet, you will need this number for future contract assignment and payment purposes. For questions, please email Vendor Services at psg-vs@lausd.net or call (562) 654-9404.

- **Insurance Requirements**

Refer to the District’s Risk Management’s website for the minimum insurance requirements and Google search:

LAUSD Risk Management Insurance Requirements and Limits Matrix

<https://www.lausd.org/cms/lib/CA01000043/Centricity/Domain/133/Insurance%20Requirements%20and%20Limits%20Matrix%20-%202003.28.24.pdf>

RFQ TIMELINE

RELEASE OF RFQ: **September 19, 2025**

NON-MANDATORY PRE-PROPOSAL MEETING: **September 25, 2025, at 10:00 A.M.**

RSVP by September 24, 2025
to erik.vazquez@lausd.net and
AEContracts@lausd.net and reference RFQ No.
R-26015 in the Subject line

QUESTIONS DUE BY: **October 3, 2025**

DISTRICT RESPONSES TO QUESTIONS: **October 10, 2025**

SUBMITTALS DUE BY: **October 17, 2025**

Please refer to RFQ submittal instructions.
Provide one (1) Statement of Qualifications (SOQ)
via e-mail to aecontracts@lausd.net.

ESTABLISH LIST OF SELECTED FIRMS: **November 2025**
Projected/estimated schedule

CONTRACT START DATE (Tentative) **TBD**

RFQ DISTRICT CONTACT

Submit All Questions or Requests for Clarification via E-Mail,
No later than Noon on 10/03/2025, to Erik Vazquez, Contract Administration Analyst at
erik.vazquez@lausd.net and AECONTRACTS@lausd.net

District will post responses to all questions by 10/10/2025, on the District's website at
<https://mo.laschools.org/fis/fcs/rfpqm-psc/> and/or through the City of Los Angeles'
RAMPLA website at <https://www.rampla.org/s/opportunities>

Q & A

Email questions to erik.vazquez@lausd.net and
aecontracts@lausd.net

Follow us on Instagram: [@lausdpsd](https://www.instagram.com/lausdpsd)

Thank you for your participation.

The Cone of Silence is in effect!

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