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August 21, 2025

TO: ALL POTENTIAL PROPOSERS

**SUBJECT: ADDENDUM NO. 2 TO REQUEST FOR PROPOSALS (RFP) FOR  
REPAIR AND MAINTENANCE SERVICES FOR AUTOMATED  
VEHICLE WASH FACILITIES**

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LASAN released the Request for Proposals (RFP) for Repair and Maintenance Services for Automated Vehicle Wash Facilities on **July 31, 2025**, and held a mandatory Pre-Proposal meeting on **August 12, 2025**.

Attached, Addendum No. 2 includes responses to questions submitted by prospective proposers in advance, during, and following the Pre-Proposal meeting.


In addition, LASAN is **extending the proposal due date** for the **RFP**. The new proposal due date is **September 17, 2025, at 2:00 PM**, the new **Business Inclusion Program (BIP) Outreach due date** is **September 2, 2025, at 11:59 PM**, and the new **Summary Sheet due date** is **September 18, 2025, at 4:30 PM**.

Please check the Los Angeles Regional Alliance Marketplace for Procurement (RAMP) for updated due dates.

If you have any questions, please email the following:

Project Manager: Timothy Hoang, [timothy.hoang@lacity.org](mailto:timothy.hoang@lacity.org)  
Business Inclusion Outreach Program: John Pattison, [john.pattison@lacity.org](mailto:john.pattison@lacity.org)

Sincerely,

  
Cecile Buncio, Division Manager  
Solid Resources Support Services Division

*zero waste • zero wasted water*

AN EQUAL EMPLOYMENT OPPORTUNITY - AFFIRMATIVE ACTION EMPLOYER

QUESTIONS & ANSWERS:

**Q1.** Will the Pre-Proposal Meeting Presentation slides be available?

RESPONSE: Yes, the presentation has been posted to the opportunity on RAMP.

**Q2.** Are CPA Certified Reviewed Financial Statements considered to be equal/acceptable to the requested Audited Financial Statements?

RESPONSE: Refer to Article 5, Section 5.4.1. No, CPA Certified Reviewed Financial Statements will not be accepted in lieu of Audited Financial Statements as required in section 5.4.1 of the RFP.

**Q3.** Please provide the financial threshold requirements referenced in section 5.4, as they are missing from the section.

RESPONSE: Refer to Article 5, Section 5.4.2. Evaluation is based on Audited Financial Statements.

**Q4.** Due to the specialized nature of the service being sought, obtaining subcontractors would be challenging, if we intended to 100% self-perform all work, is the BIP outreach documentation still required?

RESPONSE: Refer to Article 7, Section 7.7. Yes, the BIP requirements apply to all Prime Proposers, including any which intend to fully self-perform the entire scope of work. All interested Prime Proposers must use RAMP to perform a BIP Outreach that meets the minimum BIP Outreach requirements, by the stated deadline, and must use RAMP to complete their BIP Summary Sheet by the stated deadline.