



KAREN BASS
MAYOR

CITY OF LOS ANGELES
CALIFORNIA

Addendum No. 1

March 24, 2025



BARBARA ROMERO
GENERAL MANAGER

Engagement and Outreach Support for Safe Clean Water Program

Task Order Solicitation (TOS) No. S-032 (Work Order No. S333EOSC)

This addendum consists of this one-page transmittal and two attachments totaling three pages.

Consultants are hereby notified of the following:

MODIFICATIONS TO THE TOS:

On page 4, Section 5. Solicitation Tentative Schedule – the schedule has been revised to include the date for the Mandatory Pre-Bid Meeting, deadline to submit questions and for responses to questions as follows:

Issue Task Order Solicitation	Date of Cover Letter
Mandatory Pre-Bid Meeting	March 20, 2025
Question Submittal Deadline	March 27, 2025
Response to Questions	April 3, 2025
Receive Solicitation Responses	As Indicated in the Cover Letter
Conduct Interviews (if necessary)	6 weeks after issuance of TOS
Select and Negotiate	8 weeks after issuance of TOS
Issue Task Work Order	10 weeks after issuance of TOS

MISCELLANEOUS:

- A. Attachment A - Mandatory Pre-Bid Meeting Sign-in Sheet (one page) attached.
- B. Attachment B - The Pre-Bid Meeting Agenda (one page) attached.

Sincerely,

Naomi Diep, PE
TOS S-032 Task Manager
Safe Clean Water Implementation Division
LA Sanitation and Environment

TOS S-032 - Engagement and Outreach Support for Safe Clean Water Program

Mandatory Pre-Bid Meeting: 03/20/25 at 12:00 PM

	First Name	Last Name	Role	Consultant Firm	City Department	Email	Phone
1	Naomi	Diep	Task Manager	N/A	LASAN-SCWID	naomi.diep@lacity.org	213-485-3923
2	Sean	Phan		N/A	LASAN-SCWID	sean.phan@lacity.org	
3	Ana	Rivera		N/A	LASAN-SCWID	ana.rivera@lacity.org	213-847-4973
4	Tonya	Shelton		N/A	LASAN-PAO	Tonya.Shelton@lacity.org	
5	Tracy	Garland	Sr. Program Manager	TRC		tgarland@trccompanies.com	(213) 213-9482
6	Stephanie	Luu	Staff Scientist	Paradigm Environmental	N/A	stephanie.luu@paradigmh2o.com	626-238-3754
7	Joab	Ortiz	Associate Project Manager	Burns & McDonnell		joabortiz@burnsmcd.com	913-706-3102
8	Morgan	Orchard	Proposal Coordinator	Cordoba Corporation		morgan.orchard@cordobacorp.com	(714) 558-6124
9	Paola	Machan	Community Engagement & Government Affairs	Carollo Engineers		pmachan@carollo.com	310-595-8898
10	Tim	Petersen	Proposal Coordinator	CWE		tpetersen@cwecorp.com	(909) 929-5084
11	Lauren	Amimoto	Project Manager	Geosyntec Consultants		lauren.amimoto@geosyntec.com	
12	Lenise	Marrero	One Water Leader	Brown and Caldwell		lmarrero@brwnncald.com	
13	Lenede	Chavez	Strategic Engagement & Government Affairs	Carollo Engineers		lchavez@carollo.com	626-488-4538
14	Jennifer	Burkett	Lead Marketer	Brown and Caldwell		jburkett@brwnncald.com	213-699-0151
15	Michelle	McElroy	Program Manager	ETR Consultants		michelle@etrconsultant.com	310-720-2276
16	Sean	Fahmian	Staff Chemical Engineer	Burns & McDonnell		sfahmian@burnsmcd.com	951-237-9161
17	Katie	Harrel	Engineering Manager	CWE		kharrel@cwecorp.com	(714) 732-8180
18	Keshanna	Wiley	Strategy Associate	Lee Andrews Group		kwiley@leeandrewsgroup.com	213.891.2965
19	Daniel	Rydberg	VP, Water	Cordoba Corporation		Daniel.Rydberg@CordobaCorp.com	
20	Lynna	Buitron	Marketing Manager	Psomas		lynna.buitron@psomas.com	213.223.1400
21	Amber	Gunsur	Senior Associate	TRC		agunsur@trccompanies.com	
22	Sherif	Morcos	PM	The Morcos Group		Sherif@TheMorcosGroup.com	310-479-4727
23	Karen	Grubb	Marketing Specialist	Tetra Tech	N/a	karen.grubb@tetratech.com	805.542.9052
24	Hans	Tremmel	Client Service Manager	Brown and Caldwell		htremmel@brwnncald.com	2134310115
25	Jason	Fussel	Engineering Manager	Tetra Tech		jason.fussel@tetratech.com	805-305-0150
26	Jackie	Gonzalez	Community Outreach Specialist	The Morcos Group		jackie@themorcosgroup.com	310-479-4727
27	Kidada	Malloy	Project Manager	Psomas	n/a	kidada.malloy@psomas.com	
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Task Order Solicitation (TOS) S-032
Engagement and Outreach Support for Safe Clean Water Program

Mandatory Pre-Bid Meeting
Thursday, March 20, 2025 at 12:00 PM

Meeting Agenda

1. Introductions
2. TOS S-032 General Overview
 - a. Background
 - b. Scope of Services
 - c. Selection Criteria
 - d. Terms of Engagement
 - e. Cost Reimbursement
 - f. TOS Schedule (Tentative)
3. Mini-BIP Outreach
 - a. For questions, email “Naomi.Diep@lacity.org,” “Ana.Rivera@lacity.org”
and “san.oncall@lacity.org”
4. Upcoming TOS Addendum
5. Solicitation Responses due **Thursday, April 10, 2025 by 2:00 PM**
 - a. Email responses to “Naomi.Diep@lacity.org,” “Ana.Rivera@lacity.org” and
David Kim at “san.oncall@lacity.org”